



JOB POSTING – ARTS CAMP COUNSELLOR – SUMMER 2026

Position title: Arts Camp Counsellor

Date posted: April 2, 2026

Application deadline: April 20, 2026

Job type: Full-time, Temporary

Work hours: 37.5 hours per week, with a 30-minute unpaid break, Monday to Friday. Shifts may be from 8:30 a.m. to 4:30 p.m. or 9:30 a.m. to 5:30 p.m.

Start date: Monday, June 22, 2026

End date: August 28, 2026

Hourly wage rate: \$19.00 per hour

Reporting to: Programs Manager

Positions available: 4

Term: Ten (10) weeks. Applicants must be available and ready to work the full 10 weeks.

Note: Candidates must be eligible to work under Canada Summer Jobs Guidelines

Organization:

Neilson Park Creative Centre is a non-profit arts organization located within Neilson Park in central Etobicoke that has been offering arts-based activities and events since 1992. NPCC effectively serves the creative needs of six resident groups, its 500 members, as well as delivering exhibitions, classes, workshops and events to some 24,000 + supporters. With four dedicated studio spaces, two galleries and administrative/support spaces, we welcome all individuals to the centre through free and paid programming and deliver high quality activities and informal education. NPCC continues to respond to the needs of its members and supporters on the western edge of Toronto and serves the wide range of populations including youth, families, new Canadians and older adults. The Summer Camp Counsellor - Recreation position supports a priority of developing, scheduling and facilitating indoor and outdoor activities for children from ages 5-14 at NPCC, from June 22 to August 28.

Responsibilities and Duties:

Arts Camp Counsellors will work with the Programs Coordinator to facilitate camp programming. Counsellors are responsible for providing care, supervision and support to our campers. They will assist in general camp duties, including and not limited to the following tasks:

- Responsible for the supervision of children ages 5-14
- Responsible for developing indoor and outdoor activities for children



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- Responsible for taking on a leadership role with youth volunteers
- Responsible for communicating with parents/guardians and children
- Assist art instructors every day with facilitating arts programming and, maintaining a safe, clean and well-organized work and camp environment
- Prepare art projects under the direction of the instructor
- Distribute, collect and clean art materials and store them in their proper areas to be easily available for use
- Interact positively with parents, staff and participants
- Perform administrative tasks (i.e. monitor attendance and participant information)
- Participate in a formal programs review process
- Participates in a week-long orientation prior to the start of camp
- Responsible for performing tasks in accordance with the NPCC Code of Conduct
- Fulfill required certifications to be eligible for the position
- Additional camp related duties as needed

Qualifications:

- Education in the arts or previous experience supporting early childhood education an asset
- Experience in supporting children's programs and/or camp environments
- Strong interpersonal and organizational skills
- Strong activity planning and follow through skills
- AODA, Health and Safety, First Aid and Vulnerable Sector Check clearance
- Positive, enthusiastic and personable
- Exemplifies professionalism, responsible and ethical conduct and appropriate behavior with teams, campers and management

Requirements:

- Meet the requirements of the Canada Summer Jobs employment program: Be between the ages of 15 and 30 and a Canadian Citizen or Permanent Resident
- Valid First Aid/CPR "C" certification, AODA Accessibility Training Certificate, Health and Safety Certification and Vulnerable Sector Check (VSC). A VSC clearance may require longer lead times and is a requirement to the position. Please plan accordingly
- Genuine regard for the children's well-being and care in creating a positive camp experience
- Excellent communication and organizational skills
- Punctual and dependable



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- Friendly and approachable
- Positive and employs a proactive approach to work with an ability to anticipate needs and efforts needed for optimal outcomes
- Understand the impact of how their work and attitude affects the quality of the NPCC summer camp experience
- Able to prioritize competing demands, work well in a busy camp environment and deal with stressful situations in a calm, constructive and mature manner

Neilson Park Creative Centre is committed to employment equity. NPCC encourages applications from women, persons with disabilities, Indigenous peoples and members of visible minorities.

In accordance with the Accessibility for Ontarians with Disabilities Act, NPCC will work to provide equitable treatment and accommodation to ensure barrier-free recruitment.

How to Apply:

Interested candidates are to send a resume and cover letter to the attention of the Programs Manager by email, in PDF format, email: julia@neilsonparkcreativecentre.com. We thank all who have applied, however, only candidates considered for an interview will be contacted.

What you can expect if selected for an interview: Introductory phone call, online interview, in-person interview.

Contact Information:

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