

NEILSON PARK CREATIVE CENTRE

CREATIVE FESTIVAL

NPCC's Creative Festival Vendor Application Form

**Saturday, July 11, 2026
11:30 am – 5 pm**



Outdoor Event - Rain or Shine!

Featuring:

**Art and Craft Vendors, Plein-Air Competition,
Live Music in the Park, Art Activities for kids,
and more!**

Application Deadline is Friday, June 12, 2026

Important Dates and Time

Event Date: Saturday, July 11, 2026 from 11:30 am to 5 pm

Vendor Application Deadline: Friday, June 12, 2026

Vendor Notifications: Emailed on Friday, June 19, 2026

Set Up Dates and Times: Saturday, July 11, 2026 from 9 am to 11:30 am

Tear Down Time: Saturday, July 11 after 5 pm

Neilson Park Creative Centre

56 Neilson Drive, Etobicoke, ON M9C 1V7, 416-622-5294

www.neilsonparkcreativecentre.com

@NPCCArts

Sponsored by



Toronto Pearson



About Us

Neilson Park Creative Centre (NPCC) is a charitable organization that serves the diverse landscape of Toronto through partnerships, outreach initiatives and community engagement. As an arts hub in Western Toronto, NPCC serves the community by offering arts based classes, workshop, drop-ins, open studios, events and exhibitions within and outside its facilities.

Established in 1992, NPCC is home to six Resident Groups: Calligraphic Arts Guild of Toronto, Etobicoke Handweavers and Spinners, Etobicoke Art Group, Etobicoke Quilters' Guild, Etobicoke Rugcrafters and Humber Valley Art Club.

NPCC's Creative Festival

The Neilson Park Creative Festival is an outdoor event in Neilson Park. The festival features art and fine craft vendors, live music, a plein-air competition, art activities for kids, demonstrations for all ages by our resident art groups, and more on Saturday, July 11 from 11:30 am to 5 pm. Admission is free to visitors.

We are looking for artists and artisans who create and produce their own art work such as paintings, sculptures, rug crafting, calligraphy, fibre art and quilted items, jewellery, stained glass, wood carvings, pottery, and other arts and crafts.

- All vendors will be outside in Neilson Park that surrounds NPCC.
- Vendors may request a 10' x 10' canopy tent from NPCC at no charge on a first come, first served basis or provide their own tent.
- Vendors will be assigned a canopy tent location by NPCC in Neilson Park. Tents are not allowed near or around the baseball diamond due to City of Toronto regulations.
- This is a juried sale where we look for vendors with high quality handmade products. All vendors are selected by NPCC's Creative Festival Committee.
- The vendor must be the producer of the products sold. Mass produced and manufactured items will not be accepted.
- Vendors may only display and sell the products approved by NPCC Creative Festival Committee.
- Application entries are selected by the NPCC Creative Festival committee. The committee's decisions are final.
- The application will be considered for jurying by the committee when we receive your completed application form and images. Notification of acceptance or not into the sale will be emailed on Friday, June 19, 2026
- This is an outdoor event – Rain or Shine!

Outdoor Tent Options

Outdoors Booth Option

Request to Reserve a Canopy Tent Fee from NPCC at no charge.

- Available on a first come, first served basis.
- One 10' x 10' canopy tent per vendor.
- NPCC will assemble the tent.
- Vendors will be directed to their canopy tent for set up.

Bring Your Own Tent

- Bring your own tent.
- Vendors are responsible for set up and tear down of their tent.
- Vendors will be directed to the area where they may set up.

Important Information

- This is an outdoor event – Rain or Shine!
- NPCC does not provide tables or chairs.
- There is no access to electricity outside.
- Vendors supply their own tables, chairs, booth décor, products to sell.
- There is a limited number of accessible booth spots, please contact NPCC for availability.

NPCC Provides

- Accessibility to washrooms inside the centre at NPCC.
- Advertising in local newspaper and listings of the sale on event websites.
- Listing of your booth on our website, with links to your social media and website.
- Digital postcards for vendors to advertise to their customers.
- Posts about each vendor on our social media channels @NPCCarts on Facebook and Instagram using images submitted by vendors.

Vendor Responsibilities

- Provide tables, chairs and booth décor.
- Set up and take down of their product.
- Handmade products for sale.
- Vendors staff their booths at all times.
- Process their own payments. Have a cash float and/or a Point of Sale Terminal.
- Cell data packages to process sales through Point of Sales Terminals.
- Advertise participation in NPCC's Creative Festival through their social media, website and advertising.
- Follow us @NPCCarts on Facebook and Instagram.

NPCC's Creative Festival VENDOR APPLICATION FORM Rules and Regulations

Please retain these Rules and Regulations for your files.

SALE DATE AND TIME

Saturday, July 11, 2026 from 11:30 am to 5 pm

SET UP AND DISMANTLE TIMES

- Tents may not be set up near or around the baseball area as per City of Toronto regulations.
- Set up on Saturday, July 11 from 9 am to 11:30 am.
- The event runs from 11:30 am to 5 pm on Saturday, July 11, 2026.
- Tear down is on Saturday, July 11 after 5 pm. Please do not take down before 5 pm

APPLICATION DEADLINE

- The application deadline is Friday, May 29. Notification of acceptance or denial into the event will be emailed on Friday, June 5

MAILING APPLICATION INFORMATION

- E-Mail to coryt@neilsonparkcreativecentre.com or deliver the application form and digital images **by no later than Friday, June 12, 2026.**
- Mailing address: Neilson Park Creative Centre, 56 Neilson Drive, Etobicoke, ON M9C 1V7
- Notification of acceptance or not into the sale will be emailed on Friday, June 19.

LOADING & UNLOADING

- Vendors must provide their own dollies.
- You may unload at the front of the parking lot **but you must move your vehicle immediately after unloading.**

PARKING

After unloading on the morning of Saturday, July 11, vendors must move their vehicles off site of Neilson Park Creative Centre. **Please leave the parking lot areas for your customers!**

BOOTH DISPLAYS

- Vendors who bring their tents are responsible for set up and tear down of their tents.
- Vendors are responsible for providing their own tables, chairs, display items and table coverings.

NPCC's Creative Festival VENDOR APPLICATION FORM Rules and Regulations

VENDOR LOCATIONS

- NPCC assigns all canopy tent locations.
- Vendors must not protrude beyond their allotted space,
- Vendors must not obstruct a clear view of neighbouring tents.
- All booths will be identified with vendor names

PROCESSING OF SALES

All vendors are responsible for processing their own customer payments and arranging for their own cell data packages to process their payments.

SECURITY AND SAFETY

Vendors will assume all responsibility for compliance with the city fire, safety and health ordinances regarding installation and the operation of their exhibits.

LIABILITY

Neilson Park Creative Centre (NPCC) shall not under any circumstances whatsoever be liable or responsible for any loss, damage, theft or destruction caused to any goods, equipment, or any other property belonging to the vendor or for which the vendor is responsible, and any damage or injury suffered by vendors or their agents or by any other person, any loss, damage, expense or cost whatsoever suffered by the vendor or reason of any change in date, time or place of exhibition or the abandonment thereof.

The vendor shall be liable for all loss, damage, injury, claim costs, and expenses whatsoever or whosoever caused to any person or property in machinery and other property belonging to the vendor for which the vendor is responsible and the vendor hereby agrees to indemnify NPCC in respect of any such loss, damage, injury, claims, costs, and expenses as aforesaid.

Since vendors exhibit entirely at their own risk, they are strongly advised to cover against the risk of loss or damage caused to their property or person. If NPCC should be prevented from holding the sale by any cause beyond its control due to circumstances beyond its control including, but not limited to, strike, fire, civil disobedience, inclement weather, lockouts, 'acts of God', then NPCC shall in no way whatsoever be liable to the vendor.

CODE OF CONDUCT

All vendors agree to abide the NPCC Code of Conduct. See www.neilsonparkcreativecentre.com

GENERAL

All matters and questions not covered by these Rules and Regulations are subject to the decision of the NPCC. In addition, NPCC shall have full discretion in the interpretation and enforcement of all rules contained herein and the authority to make further amendments to the above with respect to conduct of and participation in the show as it shall consider necessary for the proper presentation of the show. The vendor agrees to abide by all decisions of NPCC and further agrees to cease any activity that NPCC deems to be a violation of the terms and to follow the directives of NPCC. For a full list of NPCC's health and safety measure see our website at www.neilsonparkcreativecentre.com

Contact: coryt@neilsonparkcreativecentre.com

NPCC'S CREATIVE FESTIVAL 2026 VENDOR APPLICATION FORM

First and Last Name _____

Booth Name _____

Phone _____ Email: _____ Website: _____

Facebook: _____ Instagram: _____

Please provide a brief description of your work: _____

Yes, up to 10 digital images in .jpg files are emailed to coryt@neilsonparkcreativecentre.com

EXHIBITOR SPACE AND PRICING

Tent fees are waived. NPCC will provide you with a tent on a first come, first served basis or you may provide your own canopy tent. Tent location is assigned by NPCC.

TENT OPTIONS

Request a Canopy Tent from NPCC

one 10' x 10' canopy tent

Bring Your Own Canopy Tent

provide your own canopy tent

NOTIFICATION

Acceptance or not into the sale will be emailed on Friday, June 19, 2026.

I, *(Please print name)* _____

Agree to comply with all conditions and regulations (a copy of the Rules and Regulation are attached to this application form) of exhibiting at NPCC Creative Festival. Non-compliance with these regulations and policies may result in removal from the show and/or exclusion from future Neilson Park Creative Centre events. I authorize Neilson Park Creative Centre to use images submitted as well as any photography taken for the purpose of publicity of the event. I understand that my name and contact information may be released to any potential customers or prospective clients.

Signature _____ Date _____