

NPCC's Creative Festival VENDOR APPLICATION FORM Rules and Regulations

Please retain these Rules and Regulations for your files.

SALE DATE AND TIME

Saturday, July 11, 2026 from 11:30 am to 5 pm

SET UP AND DISMANTLE TIMES

- Tents may not be set up near or around the baseball area as per City of Toronto regulations.
- Set up on Saturday, July 11 from 9 am to 11:30 am.
- The event runs from 11:30 am to 5 pm on Saturday, July 11, 2026.
- Tear down is on Saturday, July 11 after 5 pm. Please do not take down before 5 pm

APPLICATION DEADLINE

- The application deadline is Friday, June 12. Notification of acceptance or denial into the event will be emailed on Friday, June 19.

MAILING APPLICATION INFORMATION

- E-Mail to coryt@neilsonparkcreativecentre.com or deliver the application form and digital images **by no later than Friday, June 12, 2026.**
- Mailing address: Neilson Park Creative Centre, 56 Neilson Drive, Etobicoke, ON M9C 1V7
- Notification of acceptance or not into the sale will be emailed on Friday, June 19.

LOADING & UNLOADING

- Vendors must provide their own dollies.
- You may unload at the front of the parking lot **but you must move your vehicle immediately after unloading.**

PARKING

After unloading on the morning of Saturday, July 11, vendors must move their vehicles off site of Neilson Park Creative Centre. **Please leave the parking lot areas for your customers!**

BOOTH DISPLAYS

- Vendors who bring their tents are responsible for set up and tear down of their tents.
- Vendors are responsible for providing their own tables, chairs, display items and table coverings.

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VENDOR LOCATIONS

- NPCC assigns all canopy tent locations.
- Vendors must not protrude beyond their allotted space,
- Vendors must not obstruct a clear view of neighbouring tents.
- All booths will be identified with vendor names

PROCESSING OF SALES

All vendors are responsible for processing their own customer payments and arranging for their own cell data packages to process their payments.

SECURITY AND SAFETY

Vendors will assume all responsibility for compliance with the city fire, safety and health ordinances regarding installation and the operation of their exhibits.

LIABILITY

Neilson Park Creative Centre (NPCC) shall not under any circumstances whatsoever be liable or responsible for any loss, damage, theft or destruction caused to any goods, equipment, or any other property belonging to the vendor or for which the vendor is responsible, and any damage or injury suffered by vendors or their agents or by any other person, any loss, damage, expense or cost whatsoever suffered by the vendor or reason of any change in date, time or place of exhibition or the abandonment thereof.

The vendor shall be liable for all loss, damage, injury, claim costs, and expenses whatsoever or whosoever caused to any person or property in machinery and other property belonging to the vendor for which the vendor is responsible and the vendor hereby agrees to indemnify NPCC in respect of any such loss, damage, injury, claims, costs, and expenses as aforesaid.

Since vendors exhibit entirely at their own risk, they are strongly advised to cover against the risk of loss or damage caused to their property or person. If NPCC should be prevented from holding the sale by any cause beyond its control due to circumstances beyond its control including, but not limited to, strike, fire, civil disobedience, inclement weather, lockouts, 'acts of God', then NPCC shall in no way whatsoever be liable to the vendor.

CODE OF CONDUCT

All vendors agree to abide the NPCC Code of Conduct. See www.neilsonparkcreativecentre.com

GENERAL

All matters and questions not covered by these Rules and Regulations are subject to the decision of the NPCC. In addition, NPCC shall have full discretion in the interpretation and enforcement of all rules contained herein and the authority to make further amendments to the above with respect to conduct of and participation in the show as it shall consider necessary for the proper presentation of the show. The vendor agrees to abide by all decisions of NPCC and further agrees to cease any activity that NPCC deems to be a violation of the terms and to follow the directives of NPCC. For a full list of NPCC's health and safety measure see our website at www.neilsonparkcreativecentre.com Contact: coryt@neilsonparkcreativecentre.com